



St. Peter's

Church of England Primary School

Love Learn Shine


Friday 9 January 2026

Dear Parents and Carers,

We hope you had a restful break and are looking forward to the new term as we continue to work together to help every child Love, Learn and Shine during the terms ahead.

We are looking forward to welcoming you to our upcoming Parent Consultation Meetings next week on Tuesday 13 January and Thursday 15 January 2026. Appointments will take place in person between 3:45pm and 7:15pm and must be pre-booked via Arbor. If you have not yet booked, it is not too late, please do so as soon as possible via Arbor. Appointments for both evenings can be booked via Arbor until midday on Tuesday 13 January 2026. After this any further bookings or changes to times will need to be made by emailing or calling our friendly office team using the contact details below.

 Email: admin@stpeters.ycst.co.uk

 Phone: 01423 569684

These evenings are an important opportunity to discuss the information shared in the reports sent at the end of last term. Where children have completed standardised assessments, teachers will also provide feedback on these. We value this time to work together.

Organisation for the evenings:

Early Years (Wrens) and Key Stage One (Kingfishers and Sparrows) teachers will be based in the Wrens and Kingfishers rooms, with a comfortable waiting area available in Sparrows' classroom. Key Stage Two (Owls, Starlings, Herons, Eagles and Ravens) teachers will be in Herons' classroom and Starlings' classroom with a waiting area provided in the library. Teachers will have children's main books available during the appointment, and you are welcome to look through these further after your meeting.

Please be assured that meetings are personal and confidential. To support wellbeing and safety, staff will be based in open spaces where colleagues are nearby. This is standard practice in many schools. If you feel this does not provide enough privacy, please let us know in advance so we can make alternative arrangements.

It is important that staff and parents can talk freely, openly and without distraction during these consultations. For this reason, children will not join the appointments. Later in the term, we will hold open classroom sessions where parents can look at work and share this experience with their children.

To support families who may find childcare difficult during appointment times, Mr Griffiths and Mrs Jones will be in the Lower Hall with activities for school-age children. Children must be dropped off by a parent at the start of the appointment and collected promptly afterwards.

In respect of everyone's time, we kindly ask that appointments are kept within the allocated slot. To support this, staff will be using a timer to help manage the schedule. This is simply to ensure the evening runs smoothly, respects sibling appointments, and provides a positive experience for all families. If you feel you need more time, please let the staff member know, and we will happily arrange a follow-up conversation.

These parent consultations will focus on broader progress and next steps, while detailed discussions about Individual Learning Plans (ILPs) will take place in a dedicated session for parents of children with SEND in February 2026.

Need Help?

Thank you for your ongoing support of the school. If you have any questions or worries, please do not hesitate to get in touch via admin@stpeters.ycst.co.uk or by calling our friendly office team on 01423 569684. Unless the matter is time-critical, email is the best form of communication.

Best wishes


Mr Paul Griffiths – Headteacher

Parent Consultations Frequently Asked Questions -FAQ

1. How do I book an appointment?

All appointments must be booked via Arbor. If you need help, please contact the school office by phone or email.

 **Email:** admin@stpeters.ycst.co.uk

 **Phone:** 01423 569684

2. Can I bring my child to the appointment?

No. We kindly ask that families make alternative childcare arrangements, as this helps ensure conversations can be calm, focused and free from distractions. We want these meetings to be a positive opportunity for parents and staff to speak openly and honestly about how your child is learning and shining.

To support families who may find this difficult, we will have two staff members supervising school-age children in the Lower Hall during your appointment. In exceptional circumstances, if there is genuinely no other option, we can briefly look after slightly younger siblings. Babies and toddlers are welcome to stay with parents.

3. Will teachers have my child's books available?

Yes, teachers will have your child's main books ready for discussion. You are welcome to look through them further after your appointment.

4. What if I need more time with the teacher?

If you feel you need more time, please let the staff member know during your appointment. We will arrange a follow-up conversation.

5. What if I haven't booked yet?

It's not too late. Please book via Arbor as soon as possible. Arbor booking will close at midday on Tuesday 13 February after which time any changes or bookings will need to be made by emailing admin@stpeters.ycst.co.uk or calling 01423 569684.

6. Why are staff in open spaces during consultations?

This approach supports staff wellbeing, reduces isolation, and ensures a safe environment for everyone. It also helps consultations run smoothly and allows colleagues to assist each other if needed. Many schools adopt this practice as part of their safeguarding and wellbeing procedures.

7. Will my conversation still be confidential?

Yes. Your discussion with the teacher will remain personal and confidential. Conversations are conducted discreetly and respectfully. If you would prefer a more private setting, please contact us in advance and we will gladly arrange this for you.