

**NOMINATION FORM FOR ELECTION OF PARENT GOVERNOR**

If you wish to nominate a parent of a **(insert school name)** pupil for the position of Parent Governor, could you please:

- i. Ensure that the nominee is eligible according to the attached list of disqualifications.
- ii Note that there is **(insert number)** position to fill.

<b>Name of Person You Wish to Nominate:</b>	
Postal Address:	
Email Address:	
Name and Form of Children at <b>(insert school name)</b> :	
<b>Name of Proposer:</b>	
Postal Address:	
Email Address:	
Name and Form of Children at <b>(insert school name)</b> :	
Signature of Proposer:	
<b>Name of Seconder:</b>	
Postal Address:	
Email Address:	
Name and Form of Children at <b>(insert school name)</b> :	
Signature of Seconder:	

## CANDIDATE STATEMENT

<b>Name of Candidate:</b>	
Please detail any experience and/or interests relevant to serving as a Parent Governor (maximum 100 words).	
I wish to submit my nomination for the election of Parent Governor. I confirm (i) that I am willing to stand as a candidate for election as Parent Governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the attached document 'Qualifications and Disqualifications to Serve as a Trustee/Governor'.	
Signed:	
Date:	

### Notes

A parent can propose a candidate, stand for election and vote in the election, if he or she has a child registered at the school on the date of the election.

**A Proposer/Secunder:**                    **must** be eligible to vote in the election.  
   **must** obtain the consent and signature of the Nominee and of a Secunder.  
   **may** propose a candidate or candidates up to the number to be elected.

**A Candidate**                                **must** have checked the document 'Qualifications and Disqualifications to Serve as a Trustee/Governor' prior to the nomination being accepted.  
   **must** have completed a Candidate Statement.

**Please ensure that this form is signed by a Proposer and a Secunder and that the Candidate Statement is completed and signed.**

**Completed forms must be returned to (insert school name) by (insert date and time).**

## QUALIFICATIONS AND DISQUALIFICATIONS TO SERVE AS A TRUSTEE/GOVERNOR

A person must be aged 18 or over at the date of their election or appointment. No current pupil of the academy/one of the academies in the trust shall be a trustee.

A person shall be disqualified from holding office or continuing to hold office as trustee/member of local governing body if:

- s/he works at the school for more than 500 hours in a school year (this applies to Parent Governors only);
- s/he already holds a governorship of the same school;
- s/he is an elected member of the local authority (this applies to Parent, Staff and Community Governors only);
- s/he becomes incapable by reason of illness or injury of managing or administering his own affairs;
- s/he is absent without the permission of the governors/trustees from all their meetings held within a period of six months, and the governors/trustees resolve that his office be vacated;
- s/he has been declared bankrupt and/or his estate has been seized from his possession for the benefit of his creditors and the declaration or seizure has not been discharged, annulled or reduced; or
- s/he is the subject of a bankruptcy restrictions order or an interim order;
- s/he is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986; or
- s/he is subject to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- s/he is subject to a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989;
- s/he is subject to a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002;
- s/he ceases to be a governor/trustee by virtue of any provision in the Companies Act 2006;
- s/he is disqualified from acting as a governor/trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision); or
- s/he is otherwise found to be unsuitable by the Secretary of State;
- s/he has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible; or to which he was privy; or which he, by his conduct, contributed to or facilitated;
- s/he has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence

for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011;

- s/he has been fined, in the five years prior to becoming a governor/trustee or since appointment or election as a governor/trustee, for causing a nuisance or disturbance on education premises;
- s/he has been disqualified for non-attendance as an LA, foundation (other than ex officio foundation governor), community governor, co-opted governor, or sponsor governor in the past 12 months at this School;
- s/he is included in the list kept under section 1 of the Protection of Children Act 1999 as amended (list of those considered by the Secretary of State as unsuitable to work with children);
- s/he is disqualified from working with children or subject to a direction of the Secretary of State under section 142 of the Education Act 2002 (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction);
- s/he is disqualified from registering for child-minding or providing day care;
- s/he is disqualified from registration under Part 3 of the Childcare Act 2006;
- s/he is disqualified from working with children under sections 28, 29 or 29a of the Criminal Justice and Court Services Act 2000;
- s/he has not provided to the chairman of the governing body or board of trustees a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997.